

# INFORMAL EXPERT GROUP ON TECHNICAL TRAININGS

## 1. INTRODUCTION

ENISA launches this Call for Participation to invite experts to participate in its expert group.

As part of its efforts in supporting the development of Member States' national incident response preparedness, ENISA offers a collection of CSIRT training material aimed at improving the skills of CSIRT teams and their personnel. ENISA regularly updates specific training resources in order to include content that is in line with current technologies and methodologies.

The updated material will help to reinforce Member States (MS) CSIRTs skills and capacities to help them efficiently manage cyber security events. This is in line with Output 3.1.1 of the ENISA 2019 Work Programme (Update and provide technical trainings for MS and EU bodies).

ENISA has launched a tender for updating CSIRT training material in the area of 'Orchestration in CSIRT tooling'. The main goal of this updated training material is to help both new and more experienced incident response teams to deploy and configure a set of tools that will allow the automation of certain processes and the sharing of data between these tools in a harmonious way, so called "orchestration".

The results of this are improved response times, better situational awareness, freeing up experts time from repetitive tasks so they can focus more on analyses, increased sharing of data with peers and a more efficient incident response cycle in general.

The intended target audience for the Updated CSIRT training material is primarily CSIRTs that want to carry out trainings to maintain and/or enhance their effectiveness. The training material should be tailored for teams that are focused on improving both their technical skills (setting up and configuring tools that will be interconnected in an orchestrated way) and improving their incident response procedures and performance (by integrating additional tools in their procedures and using them during their daily activities).

The training will have two main parts: the first one will focus on the tools, their setup and the element of organising the orchestration. In the second part the accent lies on demonstrating by means of use-cases how the setup can be used in an optimal way.

ENISA also wants to adapt its technical training material to be compatible with modern tools that have gained in popularity like eLearning Platforms (Moodle, Litmos...) but also wants to extend the potential lifespan of the training material that was created by going for a modular approach and easier customisation options.

The Informal Expert group on Technical Trainings should assist ENISA and its current and future Contractors with the current effort and with future Technical Training updates and similar initiatives.

This document explains the goal, composition and working methods of the Informal Expert group on Technical Trainings.

## 2. GOAL OF THE INFORMAL EXPERT GROUP ON TECHNICAL TRAININGS

Members of the Informal Expert group will be involved by giving input and feedback for different activities in the domain of Technical Trainings for Cyber Security Experts. Examples are: giving feedback on the suitability of proposed topics for Updates of Training Material, feedback and input on the initial drafts and final lists of deliverables that need to be completed by the Contractor; participating (not necessarily physically) in a dry-run presentation of the developed material by the Contractor and providing feedback on it, and they will be asked to give feedback on the draft final deliverables like the developed Training Handbook(s). Additionally, ENISA could ask the Informal Expert group an opinion related to any other specific projects in this area

### INFORMAL EXPERT GROUP

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## 3. COMPOSITION OF THE GROUP

Members of the Informal Expert Group should be individuals appointed in their personal capacity. Involved individuals should have a relevant experience in the area of Technical Trainings for CSIRTs and/or incident handling and response (IR) teams. The experience can be situated in the area of delivering trainings, developing training material, developing software aimed at CSIRT and/or IR teams, experience in orchestrating CSIRT software tools and ideally, they should have experience in CSIRT operations, tools and processes. The working language is English. The number of experts will be limited to a maximum of 5 members in order to efficiently interact in achieving desired outcomes.

## 4. ADMINISTRATIVE INFORMATION

### 4.1 TELECONFERENCES AND E-MAILS

Teleconferences will be organized by the Contractor when needed or requested by ENISA. Discussions will be organized also via Input Request e-mails by the Contractor. Minutes of teleconferences and records of e-mail exchange will be kept by the Contractor.

### 4.2 ORGANISATIONAL MODALITIES

A long term commitment by the group members is desirable. The contribution of each member of the group is roughly estimated with circa 2-3 person days per year. This engagement does not include the time required for a potential physical meeting.

The effort of members invested in Informal Expert Group on Technical Trainings activities will not be reimbursed by ENISA.

The travelling expenses of Informal Expert Group on Technical Trainings related to a potential physical meeting will not be reimbursed.

From each conference call and meeting, short result oriented minutes will be drafted and sent for approval to the Informal Expert Group on Technical Trainings members.

#### 4.3 DATA PROTECTION

Personal data of participants in Informal Expert Groups will be processed in accordance with Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

#### 4.4 TRANSPARENCY

The members of the Informal Expert group are subject to the requirement of confidentiality pursuant to article 287 of the Treaty for the Functioning of the European Union, even after their duties have ceased.

In particular without prejudice to the provisions of Regulation (EC) No. 45/2001, they shall be required not to disclose information of the kind covered by the obligation of professional secrecy, such as information about undertakings, their business relations or their cost components, as well as information relating to the investigation of criminal offences and the application of criminal law.

#### 4.5 TIMELINE

The Informal Expert group will work in accordance with the schedule of the current and future projects. This Call for Expression of Interest inviting experts remains open for a period of 1-2 years during which applications are invited and periodically evaluated. Eligible candidates will be entered on a roster from which they will be selected to join either as members or as alternate members. If during the course of the Group, there are vacancies in the membership of the Group, they will be firstly filled by willing alternates and secondly by eligible candidates from the roster.

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