

ANNEX I

List of documents to be submitted with the tender or during the procedure ENISA/2025/OP/0001 (F-OSA-25-T02)

Description	Sole tenderer	Joint tender		Identified Subcontractor	Entity on whose capacity is being relied (that is not subcontractor)	When and where to submit the document?	Instructions for uploading in eSubmission (if applicable)	
		Group leader	Group member				How to name the file?	Where to upload?
1. Identification and information about the tenderer.								
eSubmission view								
Administrative Identification and Declaration Form:	<div><input checked="" type="checkbox"/></div> <div>(model in Annex 11)</div>	<div><input checked="" type="checkbox"/></div> <div>(model in Annex 11)</div>	<div><input checked="" type="checkbox"/></div> <div>(model in Annex 11)</div>			With the tender in e-Submission	'Administrative Identification and Declaration Form '	With the concerned entity under 'Parties' →'Identification tenderer' →'Attachments'→'Other documents'.

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		Group leader	Group member				How to name the file?	Where to upload?
Declaration on Honour on Exclusion and Selection Criteria (see Section 3.1) <i>model in Annex 2</i>	☒	☒	☒	☒	☒	With the tender in eSubmission	'Declaration on Honour'	With the concerned entity under 'Parties' →'Identification of the participant' →'Attachments'→'Declaration on Honour'. For entities that are not subcontractors and on whose capacity the tenderer relies to fulfil the selection criteria, the document must be uploaded in the section of the sole tenderer or group leader: →'Identification of the participant' →'Attachments'→'Other documents'.

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		Group leader	Group member				How to name the file?	Where to upload?
Ownership and Control Declaration form' (see Section 3.1) <i>model in Annex 7</i>	☒	☒	☒	☒		With the tender in eSubmission	Ownership and Control Declaration form_Name of the entity	With the concerned entity under 'Parties' → 'Identification of the participant' → 'Attachments' → 'Other documents'.
Evidence that the person signing the documents is an authorised representative of the entity ¹ (see Section 4.3)	☒	☒	☒			With the tender in eSubmission	'Authorisation to sign documents'	With the concerned entity under 'Parties' → 'Identification of the participant' → 'Attachments' → 'Other documents'.
Agreement/Power of attorney (see Section 2.4.1) <i>model in Annex 3</i>		☒	☒			With the tender in eSubmission	'Agreement_Power of attorney'	In the group leader's section under 'Parties' → 'Identification of the participant' → 'Attachments' → 'Other documents'.

¹ A document that the contracting authority can access on a national database free of charge does not need to be submitted if the contracting authority is provided with the exact internet link and, if applicable, the necessary identification data to retrieve the document.

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		Group leader	Group member				How to name the file?	Where to upload?
List of identified subcontractors (see Section 2.4.2) <i>model in Annex 4</i>	☒	☒				With the tender in eSubmission	'List of identified subcontractors'	In the sole tenderer's or the group leader's section under 'Parties' →'Identification of the participant' →'Attachments'→'Other documents'.
Commitment letter (see Section 2.4.2 and 2.4.3)				☒ <i>(model in Annex 5.1)</i>	☒ <i>(model in Annex 5.2)</i>	With the tender in eSubmission	'Commitment letter'	With the concerned entity under 'Parties' →'Identification of the participant' →'Attachments'→'Other documents'.
Evidence of non-exclusion (see Section 3.1)	☒	☒	☒	☒	☒	Tenderers (sole tenderers/all group members in case of a joint tender) must provide the evidence with their tenders in eSubmission. Subcontractors and entities on whose capacity a tenderer relies to fulfil the selection criteria must	No specific requirements how to name the file(s).	With the concerned entity under 'Parties' →'Identification of the participant' →'Attachments'→'Exclusion criteria'.

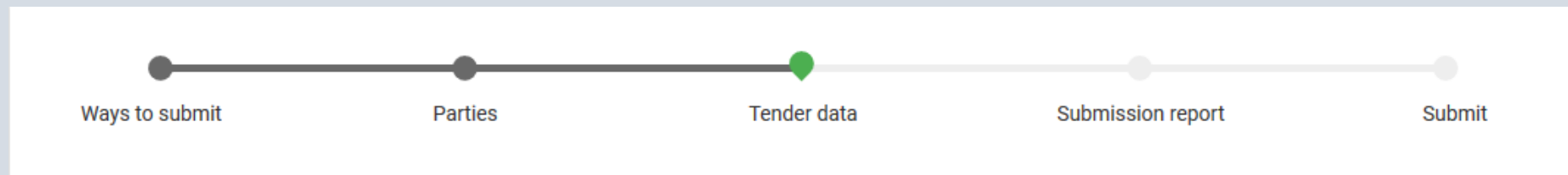
Description	Sole tenderer	Joint tender		Identified Subcontractor	Entity on whose capacity is being relied (that is not subcontractor)	When and where to submit the document?	Instructions for uploading in eSubmission (if applicable)	
		Group leader	Group member				How to name the file?	Where to upload?
						provide the evidence only upon request by the contracting authority.		
Evidence of legal existence and status (see Section 2.3)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			Only upon request by <i>the EU Validation services</i> At any time during the procedure In the Participant Register	n.a.	n.a.
Evidence of legal capacity (see Section 3.2.1)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		With the tender in eSubmission	No specific requirements how to name the file(s).	With the concerned entity under 'Parties' → 'Identification of the participant'

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		Group leader	Group member				How to name the file?	Where to upload?
								→'Attachments'→'Legal and regulatory capacity'.
Evidence of economic and financial capacity F1 (see Section 3.2.2)	<p>The documents must be provided only by the involved entities which contribute to reaching the minimum capacity level for criterion F1</p>					With the tender in eSubmission	'Balance_sheet_entity_year' 'Profit_Loss_Account_entity_year' 'Annex 9 'Simplified Financial Statement'	With the group leader or the sole tenderer under 'Parties' →'Identification of the participant' →'Attachments'→'Economic and financial capacity'.
Evidence of technical and professional capacity T1/T2/T3/T4/T5/T6/T7/T8 (see Section 3.2.3)	<p>The documents must be provided only by the involved entities who contribute to reaching the minimum capacity level for criterion T1 to T8</p>					With the tender in eSubmission	'Project_reference_T1, T2 , T3" 'CV No 1' 'CV No 2' Documentation for criterion	With the group leader or the sole tenderer under 'Parties' →'Identification of the participant' →'Attachments'→'Technical and professional capacity'.

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		Group leader	Group member				How to name the file?	Where to upload?
							T5, T6, T7, T8'	

2. Tender data.

eSubmission view



Failure to upload the following documents in eSubmission will lead to rejection of the tender.

Technical tender (see Section 4.2)	☒	☒				With the tender in eSubmission	'Technical tender'	Under section 'Tender Data' → 'Technical tender'
Financial tender (see Section 4.2) <i>model in Annex 6</i>	☒	☒				With the tender in eSubmission	'Financial tender'	Under 'Tender Data' → 'Financial tender'