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NOTIFICATION TECHNICAL:	YES
NOTIFICATION PUBLICATION:	YES

## Contract notice

### Services

Directive 2014/24/EU

#### **Section I: Contracting authority**

I.1) **Name and addresses**

European Union Agency for Network and Information Security  
1 Vasilissis Sofias str.  
Maroussi, Attiki  
151 24  
Greece  
Contact person: Procurement Officer  
Telephone: +30 2814409711  
E-mail: [Procurement@enisa.europa.eu](mailto:Procurement@enisa.europa.eu)  
NUTS code: EL

**Internet address(es):**

Main address: <http://www.enisa.europa.eu>  
Address of the buyer profile: <http://www.enisa.europa.eu>

I.2) **Joint procurement**

I.3) **Communication**

The procurement documents are available for unrestricted and full direct access, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=2549>  
Additional information can be obtained from the abovementioned address  
Tenders or requests to participate must be submitted to the abovementioned address  
Electronic communication requires the use of tools and devices that are not generally available. Unrestricted and full direct access to these tools and devices is possible, free of charge, at: <https://etendering.ted.europa.eu/cft/cft-display.html?cftId=2549>

I.4) **Type of the contracting authority**

European institution/agency or international organisation

I.5) **Main activity**

Other activity: Network Information Security

#### **Section II: Object**

II.1) **Scope of the procurement**

II.1.1) **Title:**

Provision of Security Guard services  
Reference number: ENISA F-SRAD-17-T36

II.1.2) **Main CPV code**

79710000

II.1.3) **Type of contract**

Services

II.1.4) **Short description:**

The objective of the tender is to conclude a framework service contract with a company specialised in the security of persons and of premises which will be entrusted with the surveillance of the premises of the Agency for its 2 locations in:

- a) Vasilissis Sofias 1, Maroussi, Greece (two premises);
- b) Vassilika Vouton (Science and Technology Park of Crete - ITE), Heraklion Crete, Greece

**II.1.5) Estimated total value**

Value excluding VAT: 430 000.00 EUR

**II.1.6) Information about lots**

This contract is divided into lots: no

**II.2) Description**

**II.2.1) Title:**

**II.2.2) Additional CPV code(s)**

79713000

79714000

**II.2.3) Place of performance**

NUTS code: EL3

Main site or place of performance:

- a) Vasilissis Sofias 1, Maroussi, Greece (two premises);
- b) Vassilika Vouton (Science and Technology Park of Crete - ITE), Heraklion Crete, Greece.

**II.2.4) Description of the procurement:**

The objective of this procurement procedure is to conclude a framework service contract for an initial period of one year and a maximum period of 4 years, with a contractor specialised in the security of persons and of premises and which will be able to provide a team of motivated, well-monitored, professional security guards, for the surveillance of ENISA's premises in Maroussi Attiki, Greece and in Vassilika Vouton, Heraklion, Crete, Greece, as well as the provision of reception desk services.

In more details, the successful company shall commit itself, by means of the personnel employed, to ensuring:

- the control of visitors' access to the premises,
- the surveillance and patrolling of premises in order to prevent any intrusion, damage to property or attack on persons or property,
- the immediate intervention on the spot in the event of an incident,
- the provision of reception desk services,
- the regular submission of reports to the Agency covering these operations and any incidents which occur.

**II.2.5) Award criteria**

Price is not the only award criterion and all criteria are stated only in the procurement documents

**II.2.6) Estimated value**

Value excluding VAT: 430 000.00 EUR

**II.2.7) Duration of the contract, framework agreement or dynamic purchasing system**

Duration in months: 12

This contract is subject to renewal: yes

Description of renewals:

The initial duration of the Framework Contract will be for one (1) year as from the date of signature or on a mutually agreed starting date. The initial duration can be extended by tacit agreement for three (3) further periods of one (1) year each for a total possible duration of four (4) years.

II.2.9) **Information about the limits on the number of candidates to be invited**

II.2.10) **Information about variants**

Variants will be accepted: no

II.2.11) **Information about options**

Options: no

II.2.12) **Information about electronic catalogues**

II.2.13) **Information about European Union funds**

The procurement is related to a project and/or programme financed by European Union funds: no

II.2.14) **Additional information**

### **Section III: Legal, economic, financial and technical information**

III.1) **Conditions for participation**

III.1.1) **Suitability to pursue the professional activity, including requirements relating to enrolment on professional or trade registers**

List and brief description of conditions:

Information and formalities necessary for evaluating if the requirements are met : As per the tender specifications.

III.1.2) **Economic and financial standing**

Selection criteria as stated in the procurement documents

III.1.3) **Technical and professional ability**

Selection criteria as stated in the procurement documents

III.1.5) **Information about reserved contracts**

III.2) **Conditions related to the contract**

III.2.1) **Information about a particular profession**

Execution of the service is reserved to a particular profession

Reference to the relevant law, regulation or administrative provision:

No

III.2.2) **Contract performance conditions:**

Information and formalities : As per the tender specifications.

III.2.3) **Information about staff responsible for the performance of the contract**

Obligation to indicate the names and professional qualifications of the staff assigned to performing the contract

### **Section IV: Procedure**

IV.1) **Description**

IV.1.1) **Type of procedure**

Restricted procedure

IV.1.3) **Information about a framework agreement or a dynamic purchasing system**

IV.1.4) **Information about reduction of the number of solutions or tenders during negotiation or dialogue**

IV.1.6) **Information about electronic auction**

An electronic auction will be used

Additional information about electronic auction:

No.

IV.1.8) **Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

IV.2) **Administrative information**

IV.2.1) **Previous publication concerning this procedure**

IV.2.2) **Time limit for receipt of tenders or requests to participate**

Date: 28/08/2017

Local time: 17:00

IV.2.3) **Estimated date of dispatch of invitations to tender or to participate to selected candidates**

Date: 05/09/2017

IV.2.4) **Languages in which tenders or requests to participate may be submitted:**

English

IV.2.6) **Minimum time frame during which the tenderer must maintain the tender**

Duration in months: 3 (from the date stated for receipt of tender)

IV.2.7) **Conditions for opening of tenders**

**Section VI: Complementary information**

VI.1) **Information about recurrence**

This is a recurrent procurement: no

VI.2) **Information about electronic workflows**

Electronic invoicing will be accepted

Electronic payment will be used

VI.3) **Additional information:**

VI.4) **Procedures for review**

VI.4.1) **Review body**

Court of Justice of the European Union

boulevard Konrad Adenauer, Kirchberg

Luxembourg

2925

Luxembourg

Telephone: +352 4303-1

E-mail: [cfi.registry@curia.europa.eu](mailto:cfi.registry@curia.europa.eu)

Fax: +352 4303-2600

VI.4.2) **Body responsible for mediation procedures**

The European Ombudsman

Avenue du Président Robert Schuman

Strasbourg

67001

France

Telephone: +33 388172313

E-mail: [eo@ombudsman.europa.eu](mailto:eo@ombudsman.europa.eu)

Fax: +33 388179062

VI.4.3) **Review procedure**

VI.4.4) **Service from which information about the review procedure may be obtained**

VI.5) **Date of dispatch of this notice:**

13/07/2017