



EUROPEAN UNION

Publication of Supplement to the Official Journal of the European Union

2, rue Mercier, L-2985 Luxembourg Fax (352) 29 29-42670

E-mail: ojs@publications.europa.eu Info & on-line forms: <http://simap.europa.eu>

## CONTRACT AWARD NOTICE

### SECTION I: CONTRACTING AUTHORITY

#### I.1) NAME, ADDRESSES AND CONTACT POINT(S)

**Official name:** EUROPEAN NETWORK AND INFORMATION SECURITY AGENCY  
**Postal address:** PO Box 1309  
**Town:** HERAKLION **Postal code:** GR 71 001  
**Country:** Greece  
**Contact point(s):** Telephone: +302810391280  
**For the attention of:** Procurement Officer  
**Email:** [procurement@enisa.europa.eu](mailto:procurement@enisa.europa.eu) **Fax:** +302810391410

**Internet address(es) (if applicable)**

General address of the contracting authority (*URL*): [www.enisa.europa.eu](http://www.enisa.europa.eu)

Address of the buyer profile (*URL*):

#### I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES

- |  |   |
|--|---|
| <input type="radio"/> Ministry or any other national or federal authority, including their regional or local sub-divisions | <input type="checkbox"/> General public services          |
| <input type="radio"/> National or federal agency/office  | <input type="checkbox"/> Defence                          |
| <input type="radio"/> Regional or local authority  | <input type="checkbox"/> Public order and safety          |
| <input type="radio"/> Regional or local agency/office  | <input type="checkbox"/> Environment                      |
| <input type="radio"/> Body governed by public law  | <input type="checkbox"/> Economic and financial affairs   |
| <input checked="" type="radio"/> European institution/agency or international organisation                                 | <input type="checkbox"/> Health                           |
| <input type="radio"/> Other  | <input type="checkbox"/> Housing and community amenities  |
| <i>(please specify)</i>  | <input type="checkbox"/> Social protection                |
|  | <input type="checkbox"/> Recreation, culture and religion |
|  | <input type="checkbox"/> Education                        |
|  | <input type="checkbox"/> Other                            |
|  | <i>(please specify)</i>                                   |

The contracting authority is purchasing on behalf of other contracting authorities:

- yes  no

**SECTION II: OBJECT OF THE CONTRACT**

**II.1) DESCRIPTION**

**II.1.1) Title attributed to the contract by the contracting authority**

Provision of Office Cleaning Services.

**II.1.2) Type of contract and location of works, place of delivery or of performance**

*(Choose one category only - works, supplies or services - which corresponds most to the specific object of your contract or purchase(s))*

**(a) Works**

- Execution
- Design and execution
- Realisation, by whatever means of work, corresponding to the requirements specified by the contracting authorities

**(b) Supplies**

- Purchase
- Lease
- Rental
- Hire purchase
- A combination of these

**(c) Services**

Service category No 14  
 In case of contract for service categories 17 to 27 (see Annex C), do you agree to the publication of this notice?  
 yes  no

Main site or location of works

Main place of delivery

Main place of performance

At ENISA premises in Heraklion Greece.

NUTS code GR431

**II.1.3) The notice involves** *(if applicable)*

- The conclusion of a framework agreement
- Contracts based on a dynamic purchasing system (DPS)

**II.1.4) Short description of the contract or purchase(s)**

ENISA requires the provision of cleaning and ancillary services for its premises in Heraklion Crete, Greece, as well as for the ENISA premises in Athens, Greece

**II.1.5) Common procurement vocabulary (CPV)**

	Main vocabulary	Supplementary vocabulary <i>(if applicable)</i>
<b>Main object</b>	90910000	
<b>Additional object(s)</b>	90919200	

**II.1.6) Contract covered by the Government Procurement Agreement (GPA)**

- yes
- no

**II.2) TOTAL FINAL VALUE OF CONTRACT(S)**

**II.2.1) Total final value of contract(s)** *(give figures only)*

*(Please give only total final value, including all contracts, lots and options; for information about individual contracts, please fill section V. Award of contract)*

		Excluding VAT	Including VAT	VAT rate (%)
Value 200000.00	Currency EUR	<input type="radio"/>	<input type="radio"/> at	
OR Lowest offer	/ highest offer	<input type="radio"/>	<input type="radio"/> at	
	taken into consideration			

**SECTION IV: PROCEDURE**

**IV.1) TYPE OF PROCEDURE**

**IV.1.1) Type of procedure**

- |                        |                                     |   |                          |
|------------------------|-------------------------------------|---|--------------------------|
| Open                   | <input checked="" type="checkbox"/> | Negotiated with a call for competition  | <input type="checkbox"/> |
| Restricted             | <input type="checkbox"/>            | Accelerated negotiated  | <input type="checkbox"/> |
| Accelerated restricted | <input type="checkbox"/>            | Negotiated without a call for competition   | <input type="checkbox"/> |
| Competitive dialogue   | <input type="checkbox"/>            | <b>Justification for the choice of negotiated procedure without a call for competition: please complete Annex D</b> |                          |

**IV.2) AWARD CRITERIA**

**IV.2.1) Award criteria (please tick the relevant box)**

Lowest price

OR

The most economically advantageous tender in terms of

Criteria	Weighting	Criteria	Weighting
1. Qualitative score	70	6.	
2. Financial offer	30	7.	
3.		8.	
4.		9.	
5.		10.	

**IV.2.2) An electronic auction was used**

- yes       no

**IV.3) ADMINISTRATIVE INFORMATION**

**IV.3.1) File reference number attributed by the Contracting Authority (if applicable)**

ENISA 52/05/09/08/AV

**IV.3.2) Previous publication(s) concerning the same contract**

- yes       no

If yes, (please fill in the appropriate boxes)

Prior information notice  OR Notice on a buyer profile

Notice number in OJ: **IS** - of (dd/mm/yyyy)

Contract notice  OR Simplified contract notice (DPS)

Notice number in OJ: 2008 **IS** 253 - 338604 of 31/12/2008 (dd/mm/yyyy)

Other previous publications (if applicable)

# Provision of Office Cleaning Services.

## SECTION V: AWARD OF CONTRACT (1)

**CONTRACT NO: ENISA/52/05/09/08/AV TITLE PROVISION OF OFFICE CLEANING SERVICES: Lot 1 ENISA PREMISES - HERAKLION**

### V.1) DATE OF CONTRACT AWARD:

14/04/2009 (dd/mm/yyyy)

### V.2) NUMBER OF OFFERS RECEIVED:

1

### V.3) NAME AND ADDRESS OF ECONOMIC OPERATOR TO WHOM THE CONTRACT HAS BEEN AWARDED

Official name: VAN TEULINGEN-SKOURADAKIS  
Postal address: Odos Aggelou 15,  
Town: Heraklion Postal code: 71304  
Country: Greece  
Email: Telephone:  
Fax:  
Internet address  
(URL):

### V.4) INFORMATION ON VALUE OF CONTRACT (give figures only)

	Excluding VAT	Including VAT	VAT rate (%)
<b>Initial estimated total value of the contract (if applicable)</b>			
Value: 200000.00			
Currency EUR	<input checked="" type="radio"/>	<input type="radio"/> at	
<b>Total final value of the contract</b>			
Value 200000.00			
Currency EUR	<input checked="" type="radio"/>	<input type="radio"/> at	
OR Lowest offer /highest offer taken into consideration	<input type="radio"/>	<input type="radio"/> at	

If annual or monthly value (please give):

number of years

OR number of months

### V.5) THE CONTRACT IS LIKELY TO BE SUB-CONTRACTED

yes  no

If yes, value or proportion of the contract likely to be sub-contracted to third parties (give figures only):

Value excluding VAT: Currency Proportion: % Not known

Short description of the value/proportion of the contract to be sub-contracted (if known)

**SECTION VI: COMPLEMENTARY INFORMATION**

**VI.1) CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY COMMUNITY FUNDS**

yes  no

If **yes**, reference to project(s) and/or programme(s):

**VI.2) ADDITIONAL INFORMATION** (*if applicable*)

**VI.3) PROCEDURES FOR APPEAL**

**VI.3.1) Body responsible for appeal procedures**

Official name: Court of First Instance of the European Communities  
Postal address: rue du Fort Niedergrünewald  
Town: Postal code: L-2925  
Country: Luxembourg  
Email: CFI.Registry@curia.europa.eu Telephone: (352) 43 03-1  
Fax:  
Internet address  
(URL):

**Body responsible for mediation procedures** (*if applicable*)

Official name: The European Ombudsman  
Postal address: 1 avenue du Président Robert Schuman BP 403  
Town: Strasbourg Postal code: F-67001  
Country: France  
Email: euro-ombudsman@europarl.europa.eu Telephone: (33) 388 17 23 13  
Fax:  
Internet address  
(URL):

**VI.3.2) Lodging of appeals** (*please fill heading VI.3.2 OR, if need be, heading VI.3.3*)

Precise information on deadline(s) for lodging appeals:

## Provision of Office Cleaning Services.

---

### VI.3.3) Service from which information about the lodging of appeals may be obtained

Official name:

Postal address:

Town:

Postal code:

Country:

Email:

Telephone:

Fax:

Internet address  
(URL):

### VI.4) DATE OF DISPATCH OF THIS NOTICE:

20/05/2009 (dd/mm/yyyy)

## Provision of Office Cleaning Services.

### ANNEX C

#### SERVICE CATEGORIES REFERRED TO IN SECTION II: OBJECT OF THE CONTRACT

Category No [1]	Subject
1	Maintenance and repair services
2	Land transport services [2], including armoured car services, and courier services, except transport of mail
3	Air transport services of passengers and freight, except transport of mail
4	Transport of mail by land [3] and by air
5	Telecommunications services
6	Financial services: (a) Insurance services (b) Banking and investment services [4]
7	Computer and related services
8	Research and development services [5]
9	Accounting, auditing and bookkeeping services
10	Market research and public opinion polling services
11	Management consulting services [6] and related services
12	Architectural services; engineering services and integrated engineering services; urban planning and landscape engineering services; related scientific and technical consulting services; technical testing and analysis services
13	Advertising services
14	Building-cleaning services and property management services
15	Publishing and printing services on a fee or contract basis
16	Sewage and refuse disposal services; sanitation and similar services

  

Category No [7]	Subject
17	Hotel and restaurant services
18	Rail transport services
19	Water transport services
20	Supporting and auxiliary transport services
21	Legal services
22	Personnel placement and supply services [8]
23	Investigation and security services, except armoured car services
24	Education and vocational education services
25	Health and social services
26	Recreational, cultural and sporting services [9]
27	Other services [8 9]

#### 1. Service categories within the meaning of article 1(2)(d), Annex IIA of Directive 2004/18/EC

2. Except for rail transport services covered by category 18.

3. Except for rail transport services covered by category 18.

4. Except financial services in connection with the issue, sale, purchase or transfer of securities or other financial instruments, and central bank services.

Also excluded: services involving the acquisition or rental, by whatever financial procedures, of land, existing buildings, or other immovable property or concerning rights thereon; nevertheless, financial services supplied at the same time as, before or after the contract of acquisition or rental, in whatever form, shall be subject to this Directive.

## **Provision of Office Cleaning Services.**

---

5. Except research and development services other than those where the benefits accrue exclusively to the contracting authority for its use in the conduct of its own affairs on condition that the service provided is wholly remunerated by the contracting authority.
6. Except arbitration and conciliation services
- 7. Services Categories within the meaning of article 1(2)(d), Annex IIB of Directive 2004/18/EC**
8. Except employment contracts.
9. Except contracts for the acquisition, development, production or co-production of program material by broadcasters and contracts for broadcasting time.

### ANNEX D

#### CONTRACT AWARD NOTICE

#### JUSTIFICATION FOR THE CHOICE OF THE NEGOTIATED PROCEDURE WITHOUT PRIOR CALL FOR COMPETITION

The reason for the choice of the negotiated procedure without prior publication of a contract notice must be in accordance with the relevant articles in Directive 2004/18/EC.

*(Please tick the relevant box(es))*

a) No tenders or no appropriate tenders in response to:

- Open procedure
- Restricted procedure

b) The products involved are manufactured purely for the purpose of research, experiment, study or development under the conditions stated in the Directive *(for supplies only)*

c) The *works/goods/services* can be provided only by a particular tenderer for reasons that are:

- Technical
- Artistic
- Connected with the protection of exclusive rights

d) Extreme urgency brought about by events unforeseeable by the contracting authority and in accordance with the strict conditions stated in the Directive

e) Additional *works/deliveries/services* are ordered under the strict conditions stated in the Directive

f) New *works/services*, constituting a repetition of existing works/services and ordered in accordance with the strict conditions stated in the Directive

g) *Service* contract awarded to the successful candidate or one of them after a design contest

j) All tenders submitted in reply to an open procedure, a restricted procedure or competitive dialogue were irregular or unacceptable. Only those tenderers who satisfied the qualitative selection criteria were included in the negotiations.