

## ANNEX IX

### Description of Building and contents

#### (a) ENISA Premises – Maroussi

##### Address

ENISA  
Vasilissis Sofias 1  
151 24 Maroussi, Greece

##### Description of the building

An office building with a total surface of **2.416 square meters**, (*2.296 square metres of office space and 120 square metres ancillary space*) situated in Vasilissis Sofias 1, 151 24 Maroussi, Greece. The first building is composed of 4 levels (ground floor, mezzanine 1st floor, and 2nd floor) and the second buildings is composed of ground floor and basement (300 sqm and 73,26 sqm respectively). The second building (under construction) serves exclusively as meeting room(s). A detailed description will follow in due time.

**Number of staff:** Approximately 70

Area	Items	Estimated Quantities (pcs) Estimated Surface area ( m <sup>2</sup> )	
<b>Front / main entrance / corridors</b>			
<b>Reception hall</b>		<b>100.00</b>	<b>m<sup>2</sup></b>
<b>Reception / security office-desk</b>		<b>6</b>	<b>m<sup>2</sup></b>
	Tables	3	pcs
	Cabinets	1	pcs
	Chairs synthetic	2	pcs
	Chairs cloth	-	pcs
	Chairs leather	1	pcs
<b>Stairs</b>		<b>130.00</b>	<b>m<sup>2</sup></b>
<b>Elevator</b>		<b>20</b>	<b>m<sup>2</sup></b>
<b>Corridors</b>		<b>250</b>	<b>m<sup>2</sup></b>
<b>Offices</b>		<b>800</b>	<b>m<sup>2</sup></b>
	Desks	60	pcs
	Tables	40	pcs
	Cabinets	50	pcs
	Cabinet/bookcase	40	pcs
	Chairs synthetic	70	pcs
	Chairs cloth	-	pcs
	Chairs leather	20	pcs
<b>Meeting rooms</b>		<b>300</b>	<b>m<sup>2</sup></b>
	Desks	2	pcs
	Tables	20	pcs

	Chairs synthetic	50	pcs
<b>Conference room</b>		<b>140</b>	<b>m<sup>2</sup></b>
	Tables	4	pcs
	Cabinet/bookcase	3	pcs
	Chairs cloth	80	pcs
<b>Technical IT rooms</b>		<b>85.00</b>	<b>m<sup>2</sup></b>
	Tables	2	pcs
	Cabinets/bookcase	1	pcs
	Chairs	4	pcs
<b>Communication/office devices</b>			
	Photocopiers	4	pcs
	Fax machines	4	pcs
	Telephones	74	pcs
	printers	14	pcs
	Computers	80	pcs
<b>Stock rooms</b>		<b>300</b>	<b>m<sup>2</sup></b>
	Shelving & furniture	25	pcs
<b>Toilets</b>		<b>160</b>	<b>m<sup>2</sup></b>
<b>Kitchen(s)</b>		<b>40</b>	<b>m<sup>2</sup></b>
	Kitchen sink	3	pcs
	Bench tops	3	pcs
	Appliances	10	pcs
<b>Windows</b>		<b>1.050.00</b>	<b>m<sup>2</sup></b>
	Internal windows	150.00	m <sup>2</sup>
	External windows	900.00	m <sup>2</sup>

## (b) ENISA Premises – Heraklion

### Address

Science and Technology Park of Crete (ITE)  
Vassilika Vouton  
700 13 Heraklion, Greece

### Description of the building:

An office building with a total surface of **1.442 square meters**, (*1.142 square metres of office space and 300 square metres ancillary space*) situated at Vassilika Vouton, Heraklion Crete. The building is composed of 3 levels (basement, ground floor, 1<sup>st</sup> floor) with predominantly marble and linoleum flooring.

**Number of staff:** approximately 15

Area	Items	Estimated Quantities (pcs) Estimated Surface area ( m <sup>2</sup> )	
<b>Front / main entrance / corridors</b>			
Reception hall		<b>135.20</b>	<b>m<sup>2</sup></b>
Reception / security office-desk		<b>8.49</b>	<b>m<sup>2</sup></b>
	Tables	<b>3</b>	<b>pcs</b>
	Cabinets	<b>12</b>	<b>pcs</b>
	Chairs synthetic	<b>5</b>	<b>pcs</b>
	Chairs cloth	<b>3</b>	<b>pcs</b>
	Chairs leather	<b>6</b>	<b>pcs</b>
<b>Stairs</b>		<b>40.00</b>	<b>m<sup>2</sup></b>
<b>Elevator</b>		<b>7.30</b>	<b>m<sup>2</sup></b>
<b>Corridors</b>		<b>200</b>	<b>m<sup>2</sup></b>
<b>Offices</b>		<b>250</b>	<b>m<sup>2</sup></b>
	Desks	<b>20</b>	<b>pcs</b>
	Tables	<b>16</b>	<b>pcs</b>
	Cabinets	<b>10</b>	<b>pcs</b>
	Cabinet/bookcase	<b>10</b>	<b>pcs</b>
	Chairs synthetic	<b>50</b>	<b>pcs</b>
	Chairs cloth	<b>50</b>	<b>pcs</b>
	Chairs leather	<b>6</b>	<b>pcs</b>
<b>Meeting rooms</b>		<b>130</b>	<b>m<sup>2</sup></b>
	Desks	<b>1</b>	<b>pcs</b>
	Tables	<b>6</b>	<b>pcs</b>
	Chairs synthetic	<b>10</b>	<b>pcs</b>
<b>Conference room</b>		<b>110</b>	<b>m<sup>2</sup></b>
	Tables	<b>4</b>	<b>pcs</b>
	Cabinet/bookcase	<b>3</b>	<b>pcs</b>
	Chairs cloth	<b>45</b>	<b>pcs</b>
<b>Technical IT rooms</b>		<b>60.00</b>	<b>m<sup>2</sup></b>
	Tables	<b>1</b>	<b>pcs</b>
	Cabinets/bookcase	<b>1</b>	<b>pcs</b>
	Chairs	<b>1</b>	<b>pcs</b>

<b>Communication/office devices</b>			
	Photocopiers	2	pcs
	Fax machines	1	pcs
	Telephones	25	pcs
	printers	5	pcs
	Computers	25	pcs
<b>Stock rooms</b>		<b>216.30</b>	<b>m<sup>2</sup></b>
	Shelving & furniture	30	pcs
<b>Toilets (including two showers)</b>		<b>60</b>	<b>m<sup>2</sup></b>
<b>Kitchen</b>		<b>36.30</b>	<b>m<sup>2</sup></b>
	Kitchen sink	1	pcs
	Bench tops	1	pcs
	Appliances	4	pcs
<b>Windows</b>		<b>200</b>	<b>m<sup>2</sup></b>
	Internal windows	<b>15.00</b>	<b>m<sup>2</sup></b>
	External windows	<b>200</b>	<b>m<sup>2</sup></b>
<b>Terraces</b>		<b>80</b>	<b>m<sup>2</sup></b>
	Tables	3	pcs
	Chairs (wood+synth)	12	pcs