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**Greece-Heraklion: Office refurbishment and infrastructure works
2013/S 218-378378**

Contract notice

Works

Directive 2004/18/EC

Section I: Contracting authority

I.1) Name, addresses and contact point(s)

European Union Agency for Network and Information Security
PO Box 1309
For the attention of: Procurement Officer
710 01 Heraklion
GREECE
Telephone: +30 2814409710
E-mail: procurement@enisa.europa.eu
Fax: +30 2810391410

Internet address(es):

General address of the contracting authority: <http://www.enisa.europa.eu>
Electronic access to information: <http://www.enisa.europa.eu/procurement>

Further information can be obtained from: The above mentioned contact point(s)

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained from: The above mentioned contact point(s)

Tenders or requests to participate must be sent to: The above mentioned contact point(s)

I.2) Type of the contracting authority

European institution/agency or international organisation

I.3) Main activity

Other: Network information security.

I.4) Contract award on behalf of other contracting authorities

The contracting authority is purchasing on behalf of other contracting authorities: no

Section II: Object of the contract

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority:

Office refurbishment and infrastructure works.

II.1.2) Type of contract and location of works, place of delivery or of performance

Works

Main site or location of works, place of delivery or of performance: At Agency's premises in Marousi Attiki, Greece.

NUTS code GR431,GR300

II.1.3) Information about a public contract, a framework agreement or a dynamic purchasing system (DPS)

The notice involves a public contract

II.1.4) **Information on framework agreement**

II.1.5) **Short description of the contract or purchase(s)**

The overall objective of this tender procedure is to conclude a works contract for 'Office refurbishment works' for the Agency's premises situated at Vasilissis Sofias 1, Marousi, Attiki, GREECE.

Construction, electro-mechanical and infrastructure works are envisaged to be carried out on the ground, first and second floors of the abovementioned office building. A general description of works to be performed is provided below. A detailed list of works will only be provided to the approved applicants at the second stage of this tender procedure.

Civil works:

Complete dismantling of internal partitions, internal walls, lighting fixtures, glass partitions and doors, sanitary ware and WC tiles, on the ground, 1st and 2nd floors, based on the study; dismantling the suspended plasterboard ceiling and the floor tiles on the ground floor, as well as kitchen cabinets on 1st and 2nd floor for the proper implementation of the study. A new delimitation of internal partitions based on the study, will be constructed with plasterboard and permanent partitions, type ESTEL (with metal profile and glass) with glass or wooden doors; construction of a new plasterboard ceiling on the ground floor and sections of the other floors; floor covering on the ground floor with marble tiles with unequal lengths and widths, as well as floor and walls covering with ceramic tiles in the new toilet areas on all 3 levels; painting refreshment to existing surfaces (walls-ceilings); painting of all new plasterboard walls and ceilings; installation of new sanitary ware — taps and kitchen furniture. 'Various works' referred to are specially constructed items such as custom made furniture and fittings, which are included in detail in the study.

Electro-mechanical works:

Readjustment of electro-mechanical installations (lighting, electrical networks, IT infrastructure, alarm system, CCTV system, fire detection system, access control system, TV network) to cover the needs of the new layouts of the area as they are shaped by the needs of the new user. In addition, changes will be made to the existing plumbing system, arising from the relocation of WC, kitchen and fan-coils. There are differing requirements for ventilation, cooling and heating due to closed offices-cubes as well as meeting rooms. The new locations of the points mentioned above are shown in detail in the drawings and technical specifications of the study.

II.1.6) **Common procurement vocabulary (CPV)**

45000000, 45300000

II.1.7) **Information about Government Procurement Agreement (GPA)**

The contract is covered by the Government Procurement Agreement (GPA): no

II.1.8) **Lots**

This contract is divided into lots: no

II.1.9) **Information about variants**

Variants will be accepted: no

II.2) **Quantity or scope of the contract**

II.2.1) **Total quantity or scope:**

The various construction works described earlier may be tendered in full or in part, depending on budget availability.

Estimated value excluding VAT:

Range: between 100 000 and 480 000 EUR

II.2.2) **Information about options**

Options: no

II.2.3) **Information about renewals**

This contract is subject to renewal: no

II.3) Duration of the contract or time limit for completion

Duration in months: 5 (from the award of the contract)

Section III: Legal, economic, financial and technical information

III.1) Conditions relating to the contract

III.1.1) Deposits and guarantees required:

III.1.2) Main financing conditions and payment arrangements and/or reference to the relevant provisions governing them:

III.1.3) Legal form to be taken by the group of economic operators to whom the contract is to be awarded:

III.1.4) Other particular conditions

The performance of the contract is subject to particular conditions: no

III.2) Conditions for participation

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers

Information and formalities necessary for evaluating if the requirements are met: As per the application document available for download on the Agency website:

<http://www.enisa.europa.eu/procurement>

III.2.2) Economic and financial ability

Information and formalities necessary for evaluating if the requirements are met: As per the application document available for download on the Agency website:

<http://www.enisa.europa.eu/procurement>

III.2.3) Technical capacity

Information and formalities necessary for evaluating if the requirements are met:
As per the application document available for download on the Agency website:

<http://www.enisa.europa.eu/procurement>

III.2.4) Information about reserved contracts

III.3) Conditions specific to services contracts

III.3.1) Information about a particular profession

III.3.2) Staff responsible for the execution of the service

Section IV: Procedure

IV.1) Type of procedure

IV.1.1) Type of procedure

Restricted

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate

IV.1.3) Reduction of the number of operators during the negotiation or dialogue

IV.2) Award criteria

IV.2.1) Award criteria

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document

IV.2.2) Information about electronic auction

An electronic auction will be used: no

- IV.3) **Administrative information**
- IV.3.1) **File reference number attributed by the contracting authority:**
ENISA D.ASD.13.T21.
- IV.3.2) **Previous publication(s) concerning the same contract**
no
- IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document**
Time limit for receipt of requests for documents or for accessing documents: 9.12.2013 - 17:00
Payable documents: no
- IV.3.4) **Time limit for receipt of tenders or requests to participate**
9.12.2013 - 17:00
- IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates**
- IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up**
Any EU official language
- IV.3.7) **Minimum time frame during which the tenderer must maintain the tender**
- IV.3.8) **Conditions for opening of tenders**

Section VI: Complementary information

- VI.1) **Information about recurrence**
This is a recurrent procurement: no
- VI.2) **Information about European Union funds**
The contract is related to a project and/or programme financed by European Union funds: no
- VI.3) **Additional information**
The call for expressions of interest documents can be downloaded from the Agency website's procurement page:
<http://www.enisa.europa.eu/procurement>
- VI.4) **Procedures for appeal**
- VI.4.1) **Body responsible for appeal procedures**
Court of Justice of the European Union
boulevard Konrad Adenauer, Kirchberg
2925 Luxembourg
LUXEMBOURG
E-mail: cfi.registry@curia.europa.eu
Telephone: +352 4303-1
Fax: +352 4303-2600
- Body responsible for mediation procedures**
The European Ombudsman
1 avenue du Président Robert Schuman, CS 30403
67001 Strasbourg
FRANCE
E-mail: eo@ombudsman.europa.eu
Telephone: +33 388172313
Internet address: <http://www.ombudsman.europa.eu>
Fax: +33 388179062
- VI.4.2) **Lodging of appeals**

VI.4.3) **Service from which information about the lodging of appeals may be obtained**

VI.5) **Date of dispatch of this notice:**

30.10.2013