



CORRIGENDUM AND CLARIFICATION TO TENDER: N° 01

“Events Organisation Services”

ENISA F-COD-15-T29

CORRIGENDUM

Please note that there is a typographical error in ‘Article 4.1 Quality of the Offer’ (page 28 of 42) of the tender specification and in particular the Qualitative award sub-criteria No 3.

The reference to ‘*proposed scenarios*’ should be replaced with a reference to ‘*requested services*’ as shown below.

3.	Quality and appropriateness of technical proposal and value of the fee structure	Demonstrated understanding of the proposed scenarios requested services , accuracy and quality in relation to detail, scheduling and value for money of the fee structure.	40
----	--	---	----

CLARIFICATION

Q1:	<p><i>On page 15 of 42, Part 3 INSTRUCTIONS TO COMPLETE THE PRICE OFFER, you mention that:</i></p> <p><i>Type A: Small sized events up to 35 participants</i> <i>Type B: Mid-Sized events up to 120 participants</i> <i>Type C: Large Events up to 35 participants or more</i></p> <p><i>Can you please advise if TYPE C number of participants is correct?</i></p>
A1:	<p>It is confirmed that the Type C events are for 35 participants or more.</p> <p>Please note the description for a Type C event which is reproduced below from Annex IV - Financial Offer form (on page 37 of 42):</p> <p><i>“(*** Type C events typically are very few (3-4 per year), they involve 35 participants or more and they have a high degree of formality, expectation of quality and participant satisfaction.”</i></p>