

CLARIFICATION TO TENDER: N° 02

**“Enabling the information society - Securing personal data
in online environments”**

ENISA P/18/12/TCD

Questions & Answers

Q1:	According to clause 1.6 of Part 3 the Tender, it is stated that “offers shall be submitted in one of the official languages of the European Union (preferably in English)” Please clarify whether some of the documents included in Part 3 “Administrative Details”, can be submitted in the Greek language (legalization documents of the company, balance sheets, issues of government gazette etc.)
A1:	Yes you may provide any of the administrative documents in the Greek language without requiring translations.
Q2:	Please clarify whether the technical offer can be submitted in the English language, irrespectively of the language of the submitted documents included in the Administrative Details section.
A2:	As per the clause 1.6 of Part 3 the Tender, you may provide your offer in any official language of the European Union, however, as the working language of ENISA is English it would be preferable to receive the technical offer in English, while still providing the administrative documents in the language in which your legal entity is incorporated or has its head office.
Q3:	It is our understanding that tenderers who wish to call on competences of another entity need to submit declaration of the third party to cooperate with the tenderer. In case such third party is a foreign entity, we assume that the sole signature of the party declaring is sufficient and there is no need for them to be notarized and apostilled. Please confirm.
A3:	We confirm that an original signature on the ‘letter of declaration’ is all that is required and there is no need for it to be notarised and apostilled.