



**Minutes**  
**of the ENISA 11<sup>th</sup> Management Board Meeting**  
**10 October 2007 09h30 – 17h00**

Le Meridien Park Atlantic Hotel, Ava. da Boavista 1466, Porto

**Participants:**

**Member States Representatives:** Reinhard POSCH (Chairman, AT), Rudi SMET (Alternate, BE), Slavcho MANOLOV (Alternate BG), Antonis ANTONIADES (Alternate, CY), Flemming FABER (Member, DK), Jaak TEPANDI (Alternate, EE), Patrick PAILLOUX (Member, FR), Joern-Uwe HEYDER (Alternate, DE), Nikolaos VLASSOPOULOS (Member, EL), Constantine STEPHANIDIS (Alternate, EL), Ferenc SUBA (Vice-Chairperson, HU), Raimonds BERGMANIS (Member, LV), Ingrida GAILUME (Alternate, LV), Valdemaras SALAUSKAS (Member, LT), Francois THILL (Member, LU), Pascal STEICHEN (Alternate, LU), Edgar R. DE LANGE (Member, NL), Krzysztof SILICKI (Member, PL), Pedro VEIGA (Member, PT), Manuel DE BARROS (Alternate, PT), Peter BIRO (Member, SK), Antonio ALCOLEA MUÑOZ (Alternate, ES), Pernilla SKANTZE (Member, SE), Geoff SMITH (Member, UK))

**Management Board Commission Representatives:** Francisco Garcia Morán (Member, DG DIGIT), Gregory PAULGER (Member, DG INFSO)

**Management Board Stakeholders' Representatives:** Kai RANNENBERG (Member, Academic Rep.), Markus BAUTSCH (Member, Consumer Rep.)

**EEA-Country Representatives (observers) to the Management Board:** Bjorn GEIRSSON (IS)

**ENISA:** Andrea PIROTTI (Executive Director), Tim MERTENS (Secretariat to the Board)

**Other Participants:** Rogier HOLLA (DG INFSO), Andrea SERVIDA (DG INFSO), Ronald DE BRUIN, Alain ESTERLE, Andreas MITRAKAS, Mari HERRANEN (FI), Joanna FORMOSA BORG (Malta).

**Apologies:** Mr. Caggiano, Mrs. Pietikäinen, Mr. Tabone, Mr. Camilleri, Mr. Hange, Mr. Colasanti

## **1. Opening of the meeting and announcements of the Chair**

The Chair welcomed everybody and thanked the Portuguese Presidency for the organisation of the meeting. He welcomed new members and alternates to the Board:

Cyprus: Mr. Antonis Antoniadis (member) and Mr. Potamitis (alternate),  
Germany: Mr. Michael Hange (member) and Mr. Joern-Uwe Heyder (alternate),  
Sweden: Ms. Skantze (member), Mr. Johansson (alternate).

Greece was appointed acting as proxy by Italy.

The Chair reported that two written procedures have been concluded:

- a) the approval of the minutes of the 10<sup>th</sup> MB, and
- b) the budget amendment 2007.

Video Message: Greek Minister of Transport and Communications, Mr. Konstantinos Hatzidakis

## **2. Adoption of the Agenda**

The agenda was **adopted**.

## **3. Minimum Standards of the Agency**

Mr. Pirotti explained that it is a legal requirement for those standards. The proposal follows the minimum standards adopted by the Commission with minor changes. The minimum standards were **adopted unanimously**.

## **4. Progress report on the implementation of the short term recommendations by the Management Board**

Mr. Pirotti presented to the Management Board the progress that the Agency has made in respect of the implementation of the Short Term Recommendations adopted during the 10<sup>th</sup> Management Board meeting referring to the three main categories below detailed report already submitted.

- A. Establishing priorities
- B. Communicating with Stakeholders
- C. Managing Resources

After a discussion about the subject the Agency was asked to find a new way of reporting to the Board. This should be short concise and indicate the advances in the respective period including the advances reported in quarterly summaries. The Management Board acknowledged the progress made in 2007 by the Agency, encouraging further improvement.

## **5. Presentation on the activities of the Agency**

Mr. Pirotti informed about the meeting with the consultants from Rambøll Management on 21/09/2007 at department head level. Basing on the improved situation at the agency, a further visit by the consultants is planned within the next 2-3 weeks to give coaching and present managing tools.

Staff satisfaction report (UK, FI). Mr. Pirotti replied that two staff members resigned during 2007 and that no survey about staff satisfaction is planned on an annual basis. ED expressed his satisfaction on how the staff has settled so far. The Chairperson clarified that it is a responsibility of the Agency to deal with the Rambøll Report and its implications.

Report on the budget amendment as indicated with the written procedure (Chair). Mr. Pirotti explained that at the end of 2006 the European Parliament has decided to put a part of the budget 2007 on reserve [EUR 1.046.000]. For that reason, the Agency had to reshuffle its activities and to wait for final release of the budget, what happened in September 2007. In September 2007, the Agency registered the EFTA funds [EUR 182.400] in its budget together with funds resulting from the application of the coefficient factor for Greece [EUR 234.528]. Finally, the Hellenic government informed the Agency on its decision to take over the payment of office rent to the host institute [EUR 92.116,50].

A discussion took place about the way the ENISA Quarterly report for the Management Board Members should be drafted in the future. The meeting concluded that the report should be quite generic, has to show the progress indicating whether the Agency is ahead or behind schedule, and has to make visible the outcome of the work of the Agency. The report should also include potential risks that may affect the work in progress. The Agency was asked to deliver reports well ahead board meetings so that the members of the Board can consider.

The best practices of the Commission should be studied and used by the Agency.

### **6a. Work Programme 2008**

#### **6b. Budget 2008**

Mr. De Bruin, was invited to present the control table in order to show that to a large extent the comments during the feedback phase of the Member States could have been accommodated.

Mr. Mitrakas, was invited to present the changes to the budget 2007. There was an increase in Title 1 due to recruitment of more SNE's and Contract agents. In Title 2 the rental costs were moved to the operational activities. Title 2 mostly presents fixed costs (ie premises, security measures, and ICT infrastructure).

Mr. Paulger, expressed consent to adopt the WP2008. The Commission Opinion on the draft WP2008 of 9.10.2007 (COM(2007) 4551 final) was handed out to the meeting with the remark that comments expressed in it have basically be taken on board in the new draft.

A discussion about various points of the Work Programme 2008 took place in which UK, Denmark, Poland, Estonia, France, Finland and Greece made comments.

The discussion (UK, DK, PL, EE, FR, FI, GR, DE) concentrated on scheduling time and resources of WPKs 1 and 3 in MTP1 (DE):

1. The allocated resources for WPK 1 seem to be too small to achieve valuable results.
2. The TK review should be taken on board with the timing of the work.
3. Postponing WPK 1 would give ENISA the opportunity for a better positioning in this challenging field.
4. Resources allocated for WPK 3 seem to be inappropriate to reach the intended result.

As conclusion Germany proposed to postpone WPK 1 and to strengthen WPK 3.

With regard to WPK 1 in MTP 3 Germany asked for clarification of a "proof of concept of a European capacity for the evaluation of risks". Both activities the "... European capacity ..." as well as the "Foresight Forum" should be evaluated regularly.

The discussion was concluded by requesting ENISA to make a final refinement of the WP taking into consideration the opinions expressed during this meeting. The final text will be submitted it to the Board by 22 October and the WP has to be adopted by 13/11/2007.

## **7. Presentation by European Commission representatives on results of the public consultation on ENISA**

Mr. Paulger presented the results of the public consultation on ENISA which ended on 7 September 2007. The results of the survey will be publicly available in due course.

During the discussion (FR, NL, GR), Greece expressed her surprise about the inclusion of the particular question about the location in the questionnaire of the public consultation although it was considered not to be discussed. Mr. Paulger explained that the questionnaire was an integral part of the Commission Communication to the European Parliament and the Council on the evaluation of ENISA, adopted in June 2007, and that the particular question addressed the issues related to the networking and staff retention capacities as a result of the location of ENISA that had been identified by the panel of external experts.

Concerning the letter of "Eurochambers" Greece expressed discomfort and stated to consider appropriate steps.

## **8. Dates of next meetings**

It was agreed that:

- 12<sup>th</sup> MB meeting : Athens, March 12<sup>th</sup> 2008.
- 13<sup>th</sup> MB meeting: Paris, October 16<sup>th</sup> 2008 on invitation by France.
- Informal joint meeting MB-PSG: Ljubljana, June 5<sup>th</sup> 2008 on invitation by Slovenia.


The Chair thanked France to accommodate the 13<sup>th</sup> MB meeting. It shall be noted that the Presidencies of the European Union are not hosting official Board meetings by default.

## 9. Any other business

The discussion on the comprehensiveness of the minutes (SE,FI,GR,FR) was concluded with a need for shorter minutes that reflect all essential subjects and any official requests from the Member States noticing the concern that all interventions by Greece are reflected and the request by France for a translation.

## 10. Closing of the meeting

For the Management Board,

Signature Value	oJpgilyEfASElWsehE970RTNya26LLCYXN4IrrE3ammgrT5lgFDB9coJjxSp56YX	
	Signatory	Prof. Reinhard Posch, CHAIRMAN OF THE MANAGEMENT BOARD
	Date/Time-UTC	2007-11-27T20:18:32Z
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	Serial-No.	65090
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Verification	Prüfservice: <a href="http://demo.a-sit.at/el_signatur/verification">http://demo.a-sit.at/el_signatur/verification</a>	