

	<b>European Network and Information Security Agency</b>	
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## **Minutes of the fourth meeting of the ENISA Management Board held on 16 December 2004 in Centre Borschette, Brussels**

### **Participants**

*Management board representatives from Member States:* Reinhard Posch (Member, AT), Rudi Smet (Alternate, BE), Antonis Antoniadis (Alternate, CY), Jan Hobza (Member, CZ), Christoph Verenkotte (Alternate, DE), Yih-Jeou Wang (Member, DK), Mait Heidelberg (Member, EE), Kristiina Pietikäinen (Member, FI), Juhapekka Ristola (Alternate, FI), Henri Serres (Member, FR) Alain Esterle (Alternate, FR), Ferenc Suba (Member, HU), Aidan Ryan (Member, IE), Luisa Franchina (Member, IT), Valdemaras Salauskas (Member, LT), Pascal Steichen (Alternate, LU), Ingrida Gailume (Alternate, LV), Joseph V. Tabone (Member, MT), Edgar de Lange (Alternate, NL), Krzysztof Silicki (Member, PL), Pedro Veiga (Member, PT), Fredrik Sand (Member, SE), Gorazd Bozic (Member, SI), Tibor Papp (Member, SK), , Geoffrey Smith (Member, UK) Peter Burnett (Alternate, UK),

*Commission:* Fabio Colasanti (Member, Director General DG INFSO), Soenke Schmidt (Alternate, Head of Unit DG JAI), Francisco Garcia Moran (Member, Deputy Director General DG DIGIT), Michael Niebel (Alternate, Head of Unit A1 DG INFSO)

*Stakeholder representatives:* Markus Bautsch (Member, Consumer Rep.), Mark MacGann (Member, Industry Rep.), Prof. Kai Rannenberg (Member, Academic Rep.), Berit Svendsen (Alternate, Telenor)

*ENISA:* Andrea Pirotti (Executive Director), Núria Commelles, Parténa Ioannides, Catia Marigo

*Other participants:* José Bastos and Elena Alampi (Commission, INFSO A1), Pernilla Skantze (Commission Info G1) and Antonio Amendola (Italian Communications Authority),

### **1. Opening of the meeting and adoption of the agenda**

The Chairperson, Mrs Pietikainen, opened the meeting and the agenda was adopted with a change of order of the agenda items.

## **2. Minutes of the 3d meeting of the Management Board:**

The minutes of the third meeting were approved.

## **3. Adoption of the Agency's financial Regulation** (Ref: MB\_FINANCE/JB/2004/005)

ENISA's Financial Regulation was adopted unanimously by the Management Board. The Commission has been consulted on this matter and had no objections

Mr Soriano Maldonado abstained from voting as the document is not available in Spanish.

## **4. Adoption of the Terms and Conditions for Internal investigations in relation to the prevention of fraud, corruption and any illegal activity detrimental to the Community's interest**

The document was adopted.

Mr Soriano Maldonado abstained from voting as the document is not available in Spanish.

## **5. Discussion on the work programme**

The draft work programme was discussed and revised during the meeting.

Agreed actions:

- The performance indicators and clear deliverables would be improved. Indicators should, however be included in the Work Programme for 2006.
- The Management Board shall go through a check list of tasks and budget for the management support and logistics in every meeting.
- A small group will be set up to draft a communications strategy for ENISA to be presented to the Management Board in October.

## **6. Request for participation of EEA experts at MB meetings** (Ref. No.: 1050243)

The request from EFTA was accepted.

## **7. Decision on the Rules establishing the ad hoc Working Groups** (Ref: MB\_WG/JB/2004/002) (Ref: MB\_OLAF/JB/2004/004)

The text of the draft decision was accepted after a few clarifications had been made.

## **8. Presentation and discussion on the execution of the budget in 2004** (Ref: MB\_BUD/NC/2004/003)

Implementing Rules on the Financial Regulation will be elaborated and presented to the Board for approval in 2005.

Draft Budget 2005 was approved by the Board.

The Deputy Director General of DG INFSO was asked to commit expenditure and make payments as authorising officer of the Commission's budget lines dedicated to ENISA until ENISA is financially independent.

The final report is expected to be presented again to the Board in the next meeting.

## **9. Conclusions and dates for the next meeting**

**Next meeting of the Management Board will be held Friday 11 March in Brussels.** The items for the agenda of that meeting will be e.g. draft work programme and budget for 2006, work on rules for sensitive information and strategic discussions for the coming years work programmes.

The meeting after that is planned to be held in December 2005.

## **10. Any other business**

The Executive Director presented the names of the accepted SNEs that will start working for ENISA as soon as possible.