
ENISA Management Board Extraordinary Meeting
held on 9 June 2016,
at the ENISA Branch Office in Athens, Greece

Minutes

Present:

Member States Representatives: Reinhard POSCH (Member, AT), Daniel LETECHEUR (Member, BE), Jaroslav SMID (Member, CZ), Roman PACKA (Alternate, CZ), Liis REBANE (Alternate, EE), Heidi KIVEKAS (Alternate, FI), Jean-Baptiste DEMAISON (Member, FR), Arne SCHOENBOHM by teleconference (Member, DE), Theodoros KAROUBALIS (Alternate, EL), Bela VERECKEI (Alternate, HU), Kevin FOLEY (Member, IE), Rita FORSI (Member, IT), Rytis RAINYS (Alternate, LT), François THILL (Member, LU), George CHECUTTI (Alternate, MT), Hans De Vries (Member, NL), Krzysztof SILICKI (Member, PL), Manuel de BARROS (Alternate, PT), Mircea GRIGORAS (Alternate, RO), Gorazd BOZIC (Member, SI), Jörgen SAMUELSSON (the Chair, SE), Colin WHORLOW (Alternate, UK)

Commission Representatives: Paul TIMMERS (Member, European Commission, DG CONNECT), Ken DUCATEL (Member, European Commission, DG DIGIT)

EEA-Countries representatives: none

Proxies: **NL** received a proxy from **DE**; **EE** received a proxy from **LV**; **PL** received a proxy from **CY**; **AT** received a proxy from **DK**; **SI** received a proxy from **BG**; **FR** received a proxy from **ES**; **CZ** received a proxy from **SK**

In attendance:

ENISA: Udo HELMBRECHT (Executive Director), Steve PURSER (Head of Core Operations Department), Paulo EMPADINHAS (Head of Administrative and Support Department), Aidan RYAN (Legal Officer), Ingrida TAURINA (MB Secretariat)

Other participants: Gemma CAROLILLO (Observer, DG CONNECT), Samuel ROTHENPIELER (Observer, DE), Liina ARENG (Observer, EE)

ITEM 1 Opening of the meeting and announcements of the Chair

The Chair opened the extraordinary meeting of the ENISA Management Board (MB) and welcomed the participants, in particular those attending the Board meeting for the first time: Mrs Liis Rebane, alternate member from Estonia, Ms Heidi Kivekas, alternate member from Finland, Mr Arne Schoenbohm, representative from Germany, attending the meeting remotely, Mr Bela Verecke, alternate member from Hungary, Mr George Chetcuti, alternate member from Malta; Mr Mircea Grigoras, alternate member from Romania; Mr Theodoros Karoubalis, alternate member from Greece.

It was noted that **Bulgaria, Cyprus, Denmark, Germany, Latvia, Spain and Slovakia** sent apologies for not being able to be present at the meeting and before the meeting have provided proxies to vote on their behalf. **NL** received a proxy from **DE**; **EE** received a proxy from **LV**; **PL** received a proxy from **CY**; **AT** received a proxy from **DK**; **SI** received a proxy from **BG**; **FR** received a proxy from **ES**; **CZ** received a proxy from **SK**.

The meeting continued by adoption of the agenda.

The Agenda (see Annex I) was unanimously **adopted**.

At this point the meeting was informed that an obvious editorial mistake had been identified in Article 2 paragraph 5 of the Rules of Procedure for the Management Board and for the Executive Board, where figure “5” shall be replaced with figure “4”. The MB secretariat was instructed to correct the Consolidated Rules of Procedure and to publish the updated version on the ENISA website and the MB Portal.

It was announced that three external observers as well as ENISA senior management, Management Board Secretariat and the Legal officer were attending the meeting and no objections were expressed by the Board to their attendance at the meeting.

ITEM 2 Designation of one MB member to chair the electoral operations

The meeting was advised by the Chair that the selection the member to chair the electoral operations would be decided by a simple majority vote by raise of hands.

Mr Daniel Letecheur, member from Belgium, was nominated to chair electoral operations for the elections of the Chairperson and for the Elections of the Deputy Chairperson on 9 June 2016.

The meeting unanimously decided that the representative from Belgium Mr Daniel Letecheur would be chairing the electoral operations foreseen under agenda items 3 and 4.

As from this point the meeting was chaired by Mr Letecheur.

ITEM 2 The Election of the Chairperson

The meeting was advised by the Chair that pursuant to Art. 2 (4) of the Rules of procedure for the Management Board and for the Executive Board:

1. Two candidacies were received, the first from Mr Jean Baptiste Demaison, France and, the second from Mr Jorgen Samuelsson, Sweden;
2. Vision statements were also received together with their candidate submission.

The Chair briefly outlined to the Meeting that he would, firstly, invite the candidates to briefly present their vision statement (in alphabetical order), and, secondly, invite the Board to vote on the candidacies by secret ballot.

Additional explanations were provided by the Chair that two thirds majority of all members of the Management Board would be required for the election of the Chairperson, which was interpreted as 20 votes in support.

The meeting was also informed that the result of each round would be announced by the Chair before any subsequent vote.

No objections were raised by the Board to the explanations provided.

The floor was given to the candidates in alphabetical order to briefly present their vision statement.

Mr Jean Baptiste Demaison from France outlined his vision and noted that the Board recently initiated the ENISA Strategy and the paper on the ENISA's engagement in the international activities. Several upcoming challenges due to the NIS directive and the upcoming review of ENISA Regulation were noted by him as well. He expressed a wish to have the Board as one vote, by working constructively together with ENISA while addressing the expectations of every member state.

Mr Jorgen Samuelsson from Sweden continued by sharing observation that the Agency was becoming mature and the Board's role would not be required for day-to-day management. Under his chairmanship, he would like to see ENISA as a natural point of reference on NIS issues.

The Chair thanked the candidates and explained that 29 votes were present at the Meeting. The first round was to vote on the Management Board Chairperson.

The result of the votes was:

29 envelopes with ballots were distributed and received.

20 votes were in favour for Mr Jean Baptiste Demaison.

9 votes were in favour for Mr Jorgen Samuelsson.

As Mr Demaison had received 2/3 majority support of all Management Board members, the Chair deemed that the Management Board Chairperson had been elected.

The meeting noted that according to the Art.2 (4b) of the Rules of Procedure, the new Chairperson would take his mandate as of 18 October 2016 and would shadow the current chairperson until that date.

After this announcement the representative from Germany Mr Arne Schoenbohm excused himself from the meeting.

The present Chairperson and a number of Management Board members congratulated the elected new Chairperson.

ITEM 3 The Election of the Deputy Chairperson

The Chair of electoral procedures explained to the meeting that the same procedural steps described under the previous agenda item should be applied for the election of the Deputy Chairperson.

As these steps were clear to the Board, no further explanations were requested or provided.

Two candidacies were received, the first from Mr Krzysztof Silicki, Poland and, the second from Mr Jaroslav Smid, Czech Republic. Vision statements were also received together with their candidate submission.

The floor was given to Mr Jaroslav Smid, who withdrew his candidacy for the position of the Deputy Chairperson.

After this announcement, the Chair of electoral procedures explained to the Meeting that blank ballots would be provided and members were invited to write the remaining candidate's name by themselves.

The result of vote:

29 envelopes with ballots were distributed and received.

27 votes were received in favour for Mr Krzysztof Silicki.

2 abstentions were received.

As Mr Silicki received 27 votes, which was above required 2/3 majority of all Management Board members, the Chair of electoral procedures deemed that the Deputy Chairperson of the Management Board had been elected.

The meeting noted that the mandate of the new Deputy Chairperson becomes effective as of the date of elections, which is 9 June 2016.

The present Chairperson and a number of Management Board members congratulated the elected new Deputy Chairperson.

ITEM 4

The appointment of the Executive Board member and alternate(s)

At this point the Chair of the Management Board Mr Jorgen Samuelsson took back his role as the Chair of the meeting.

The Chair provided an explanation about the role of the Executive Board and the composition of the Executive Board. It was explained that the Executive Board prepares the decisions of the Management Board on administrative and budgetary matters only, and that the representative from the Commission and the Chair of the Management Board are members of the Executive Board by Regulation (EU) No 526/2013.

An explanation was given to the Management Board in respect of the composition of the Executive Board up to 17 October when the newly elected chairperson Mr Jean Baptiste Demaison would take over the role of Chairman of the Executive Board.

To fill in the vacant position of the Executive Board membership arising from the replacement of Mr Ferenc Suba, it was proposed by the meeting to nominate the current alternate member Mr Jean Baptiste Demaison as the member of the Executive Board for the period up to 18 October 2016 and the current Chair of the management Board Mr Jorgen Samuelsson as the member of the Executive Board for the period after the 18 October 2016.

Also, two nominations were received for the vacant positions of the alternates of the Executive Board, namely from Mr Hans De Vries and from Mrs Rita Forsi.

The nominations proposed were unanimously supported and thereby appointed.

ITEM 5 The exchange of views on procedure to adopt decisions between meetings of the Management Board

It was explained to the meeting by the MB Secretariat that two written procedures would be launched before 1 July 2016 to adopt the decision on the Annual Activity report 2015, and the decision on the Final accounts 2015.

The Board took note of the information provided.

ITEM 6 Exchange of views/discussions on ENISA matters and dates for the next meetings

The work programme drafting procedure was briefly outlined by the ENISA Executive Director (Annex II).

Based on the presented procedure, the meeting agreed to schedule the Informal MB meeting on 7 September 2016 to review and finalise the Work Programme 2017. It was decided that meeting would be held in Frankfurt, Germany, and that it would be preceded by a dinner on 6 September 2016.

ITEM 7 Any Other business

It was announced by the alternate member from the United Kingdom that Ms Heather Butler would step in as the representative from the UK and that the official nomination would follow in due course.

Closure of the meeting

The Chair thanked the MB members for their participation and ENISA representatives for their support during the meeting.

For the Management Board

[signed]
Jörgen Samuelsson
The Chairperson

Annex I: Agenda

Management Board Extraordinary meeting

Date: 9 June 2016, with dinner on 8 June 2016

Location: ENISA offices, Athens, Greece
Address: 1 Vass Sofias Str., Maroussi 151 24, Athens, Greece
A bus transfer will be provided from the Hotel Domotel Kastri to ENISA office at 8:15

Dinner on 8 June 2016 at 19:30 restaurant Omikron.

Address: Drosou 1, Kifisia area in Athens. Gathering for a departure at 19:00 in front of the hotel

TIME	AGENDA ITEM
8.45 – 9:00	Registration, coffee, Reimbursement claims
9:00 – 9:10	Opening of the meeting and announcements of the Chair Adoption of the agenda
9:10 – 9:20	Designation of one MB member to chair the electoral operations
9:20 – 10:20	The election of the Chairperson Adoption of the result
10:20 – 11:20	The election of the Deputy Chairperson Adoption of the result
11:20 – 11:50	The appointment of the Executive Board member and alternate(s)
11:50 – 12:15	Exchange of views on procedure to adopt decisions between the meetings (written procedures)
12:15 – 13:00	Exchange of views/discussions on ENISA matters and dates for the next meetings <ul style="list-style-type: none">- Work programme procedure and role of the MB Ad Hoc Group- Upcoming review of ENISA regulation (timeline)- Next meeting (MB Ordinary meeting is scheduled for 4 October 2016 with dinner on 3 October 2016 in Athens)

Closure of the meeting

Coffee is made available at 10:30

Light buffet lunch is served at 13:00

Annex II:
Work Programme procedure

Work Programme procedure

Ref: REGULATION (EU) No 526/2013
Section 3, Article 13, Work Programme, and
Section 2, Article 12, Permanent Stakeholders' Group

