



Minutes
of the
16th ENISA Management Board Meeting

15 October 2009 14h00 – 18h30

16 October 2009 11h00 – 13h15

ENISA Premises
Vassilika Vouton 70013 Heraklion Crete, Greece

Participants:

Member States Representatives: Reinhard POSCH (Chairman, AT), Rudi SMET (Alternate, BE), Slavcho MANOLOV (Alternate BG), Antonis ANTONIADES (Member, CY), Pavel TYKAL (Member, CZ), Flemming FABER (Member, DK), Jaak TEPANDI (Alternate, EE), Mari HERRANEN (Member, FI), Patrick PAILLOUX (Member, FR), Michael HANGE (Member, DE), Constantine STEPHANIDIS (Member, EL), Ferenc SUBA (Vice Chair, HU), Aidan RYAN (Member, IE), Paul CONWAY (Alternate, IE), Rita FORSI, (Member, IT), Valdas KISONAS (Member, LT), Edgar R. DE LANGE (Member, NL), Krzysztof SILICKI (Member, PL), Pedro Manuel BARBOSA VEIGA (Member, PT), Manuel Filipe PEDROSA DE BARROS (Alternate, PT), Peter BIRO (Member, SK), Bozic GORAZD (Member, SI), Anders JOHANSON (Alternate, SE)

Management Board Commission Representatives: Fabio COLASANTI (Member, Director General DG INFSO), (Francisco GARCIA MORAN (Member, Director General DG Informatics), Gregory PAULGER (Member, Director DG INFSO), Andrea SERVIDA (Alternate, DG INFSO)

Management Board Stakeholders' Representatives: Markus BAUTSCH (Member, Consumer Rep.), Kai RANNENBERG (Member, Academic Rep.)

EEA- Country Representatives (observers): Jorn RINGLUND (Member, NO)

ENISA: Andrea PIROTTI (Executive Director, present on 15/10), Udo Helmbrecht (New Executive Director, present on 16/10) Isabella SANTA (Secretariat to the Board), Jeremy Beale (New Secretariat to the Board, present on 16/10) Stephen PURSER, Andreas MITRAKAS, Giorgos DIMITRIOU (alternate secretariat to the Board, present on 16/10), Aimilia FILIPPIDI

Other Participants: Rogier HOLLA (DG INFSO), Juan LLORENS (Observer, ES)
Apologies: Mr. Geoff Smith (Member, UK), Mr. Peter Bernett (Alternate, UK),
Mr. Francois Thill (Member, LU), Mrs. Lena Carlsson (Member, SE), Mr.
Salvador Soriano (Member, ES), Mr. Oscar Martinez (Alternate, ES), Mr. Xuereb
Damian (Member, MT)

1. Opening of the meeting and adoption of the agenda

The Chair welcomed the participants in Heraklion and thanked ENISA for the preparation and organisation of the meeting. In addition, he thanked the ED for the invitation to the dinner. He explained the schedule and the structure of the meeting.

The agenda was **adopted**.

The Chair announced the following changes to the composition of the Board:

- Mr. Pavel Tykal (Member, CZ)
- Mr. Valdas Kišonas (Member, LT)
- Mr. Tomas Barakauskas (Alternate, LT)
- Mr. Oscar Martínez de la Torre – (Alternate-ES)
- Mr. Roland Hartmann (Alternate, DE)
- Ms. Lena Carlsson (Member, SE)
- Dr. Paul Conway (Alternate, IE)
- Mr. Piotr Durbajlo – (Alternate, PL)

Proxy Votes: Luxembourg nominated Hungary as proxy, France nominated Germany as proxy until the arrival of Mr. Pailloux.

2. Report by the Chair

The Chair announced the written procedures that had been concluded successfully since the 15th MB meeting:

- Written Procedure Annual Activity Report 2008: the written procedure was launched on 16 May, 2009 and closed on 1 June, 2009 at 12:00 CET. There were no negative votes. The procedure was approved unanimously.
- Written Procedure Minutes of the 15th MB meeting: the written procedure was launched on 15 May, 2009 and closed on 7 June, 2009 at 12:00 CET. There were no negative votes. The procedure was approved unanimously.
- Written Procedure Opinion of the Management Board of ENISA on the annual accounts of the year 2008: the written procedure was launched on 18 June, 2009 and amended on 20 June, 2009 and closed on 29 June, 2009 at 10:00 CET. There were no negative votes. The procedure was approved unanimously.
- Written Procedure PSG Call for expression of interest: the written procedure was launched on 02 June, 2009 and closed on 16 June, 2009 at

18:00 CET. There were no negative votes. The procedure was approved unanimously.

- Written Procedure Appointing the new Executive Director of the European and Information Security Agency: the written procedure was launched on 24 June, 2009 and closed on 12 July, 2009 at 24:00 CET. The procedure was approved unanimously with the explicit positive reaction of a vast majority.
- Written Procedure: Vacancy notice Contract Agent 09-2009: the written procedure was launched on 7 September, 2009 and closed on 28 September, 2009 at 20:00 CET. There were no negative votes. The procedure was approved unanimously.
- Written Procedure Amending budget 2009: the written procedure was launched on 19 September, 2009 and closed on 2 October, 2009 at 24:00 CET. There were no negative votes. The procedure was approved unanimously.

3. Establishment Plan

The Executive Director (ED) explained the reclassification process that is carried out every year in ENISA followed by an evaluation of the staff members. He explained that ENISA found that in 2009 there is one staff member who accumulated the points and years required for a promotion at her grade but that there is no post of higher level available in the Establishment Plan. He requested that the Board approve a review of the Establishment Plan in order to allow the promotion of one Temporary Agent currently at AST2 level to AST3.

Mr. De Lange asked for clarification whether the proposal for upgrading is also driven by growing responsibilities or only by qualified functioning as mentioned in the proposal.

Mr. Colasanti explained that this proposal was in line with the new staff regulations as well as the promotion process at the European Commission.

The Board **adopted** the request of the Agency for the review of the Establishment Plan with regard to grades.

4. Draft Work Programme 2010

The Chair indicated that under this agenda point, the Agency would make a presentation of the Draft WP 2010 and Draft Budget 2010.

He proposed the following procedure and dates to the Board:

- 9th November - Deadline for the submission of the WP 2010 & Budget 2010 to the Board.
- 23rd November - the written procedure for the adoption of the WP & Budget 2010 will be closed.
- 30th November - Deadline for the adoption of the WP 2010 by the MB.

Mr. Purser presented the draft WP 2010, ENISA's view on the comments received and a proposed revision process for elaboration of the WP.

Mr. Colasanti referred to the European Court of Auditors report of 2008 entitled "The European Union's Agencies: Getting Results," which had been sent to the MB and the ED. Many of the recommendations focus on practices concerning Work Programmes and are of particular interest for the development of the ENISA WP. These include the recommendation to make systematic use of ex ante evaluations in order to structure the objectives and the different stages of the multi-annual planning, and the recommendation to improve the quality of ex-post reporting of performance in terms of the objectives achieved. Mr. Colasanti emphasised the importance of appropriate follow-up to the report, and suggested that the ED should report at the next MB meeting in March 2010 on the implementation of the recommendations.

Mr. Paulger suggested taking into consideration, while bringing the process for establishing the WP in line with the recommendations of the Court of Auditors, the lessons learnt from the initial process at ENISA for establishing the WP.

Mr. Hange made the following remarks on the WP10 on behalf of Mr. Pailloux:

The MB-PSG meeting in Vienna was informal. Now is the time for the MB to decide on ENISA's priorities and to help it focus on the most important issues considering its limited resources. The following WPs that haven't high priority could be removed:

- WPK 2.3, which deals with very different topics not related to the other activities of the agency
- WPK 3.2, 3.3 and 3.4. could be joined in one WPK. The main priority in this field should be the identification of specific risks (WP 3.1)
- PA.1.2, the topic and objectives of which are unclear.

It was stressed that:

In implementing the WP, ENISA should be a centre of expertise and should not base its work on questionnaires written and collected by private consulting firms.

Mr. De Lange referred to his earlier written contribution and invited the Agency to deal with the issue spam, as this was more and more linked to network security. He suggested incorporating this into the proposed botnets activity in WP1.2, in line with the Commission's proposal on combating spam and in order to show some practical results.

Mr. Johanson and Mr. Tepandi also commented on the over-use of questionnaires in ENISA's work.

The Chair proposed to Mr. Purser to discuss with the new ED these suggestions and if possible how to incorporate them in the final version of the WP10.

5. Draft Budget 2010

The ED presented the Draft Budget 2010.

Mr. Mitrakas presented: 1) the budget overview 2007-2010, 2) budget overview 2010, 3) activity based budgeting 2010 and the consumption of the budget 2009.

He also specified that Title 1 is constantly increasing due to salary costs, seniority of staff, staff turnover, relocation allowances, promotions, and indexation. Concerning Title 2, he noted that it had been significantly streamlined due to the rent being covered by the Hellenic Government, saving the Agency Euros 3/4 million annually.

6. Report by the Executive Director on the Activities of the Agency (March-October 2009)

The ED presented the activities of the agency in Q2 & Q3 (MTPs and KPIs).

He positively mentioned the work done by ENISA's experts in developing the website where the agency's in-house expertise in the implementation was used.

He informed the Board that ENISA had managed to close all the open recommendations from the Internal Audit Service made in the audits for 2006, 2007, and 2008. The ED underlined that the Agency's performance regarding compliance is considered outstanding as in the e-mail of Mr. Huges from the Court of Auditors.

Mr. Purser presented the advisory note of the PSG to ENISA on Cyber Security and Economic Recovery.

Mr. Purser highlighted the value for ENISA of using low-cost, web-based channels in delivering its work.

Mr. Pailloux made the following comments:

- ENISA's "Who-is-Who Directory" is not as comprehensive as the Meridien conference's CIIP directory and its data is sometimes lacking.
- The toolkit for small companies being developed in WPK2.4 should be translated into all EU languages.
- The value of cloud computing for reducing the cost of IT should be analysed by ENISA.

Mr. De Lange encouraged the Agency to take account of the PSG advisory note.

7. Report on branch office in Athens

The ED informed the Board that following the kind offer of the Hellenic Government and the direction of the Board, a *bureau de passage* had been established in Athens and is in operation, ten minutes drive from the airport. The office is fully furnished and the rent is covered by the Hellenic Government. It

was opened a few weeks before the 16th MB meeting, and a management team meeting had been held there with the incoming ED. The ED also reported that the new ENISA building in Heraklion that is expected to be completed in 2011.

The Chair thanked the Hellenic Government and expressed the hope that the communication of ENISA with the external world would be improved as a result of the new facilities.

The Chair clarified that the ENISA office in Athens would be used only for meetings in order to improve the communication of ENISA with the external world and that no staff would be permanently based there.

8. Report of the ED on his period of assignment

Mr. Pirotti briefly presented the history of ENISA since its establishment in 2004 by considering some of the key events.

The Chair mentioned the success of ENISA's and speed of the setting up of the agency and formally closed the first ED-period.

Mr. Colasanti thanked Mr. Pirotti for putting his capabilities at the service of the European Union. He referred to Mr. Pirotti's career in the private sector in many countries and noted that an EU agency is not easy to manage due to the administrative demands involved. He congratulated Mr. Pirotti for establishing an Agency in record time and for achieving such good audit reports.

Mr. Stephanidis thanked Mr. Pirotti on behalf of the hosting country. He expressed the belief that all the MB members will realise in the future what was achieved by Mr. Pirotti in such a short time. He gave Mr. Pirotti a plaque of appreciation to thank him for his valuable contribution to ENISA.

16th October

As an informal part of the MB meeting a welcome address by the Chair to the staff committee presenting the new ED was organized on October 16th as part of this event the new Executive director addressed the MB and the staff of ENISA in a formal kick off of his term.

10. Opening of the meeting and short report by the Chair

The Chair welcomed the new ED, Mr. Udo Helmbrecht.

He informed Mr. Helmbrecht about the deadlines concerning the adoption of the WP & Budget 2010. He also referred to the closed session where the probationary period report and the probationary period objectives of the new ED were discussed. Two rapporteurs were appointed by the MB: Mr. Pailloux and Mr. Garcia Moran. Both the PP procedure and the objectives were given to the two rapporteurs and to Mr. Helmbrecht.

Both the MB and Mr. Helmbrecht agreed with the defined probationary period report and objectives.

11. Presentation by the new ED

The new ED reiterated the objectives he presented in April when he was elected. He noted that, from strategy strategic point of view there should be a distinction of the time frame until 2012, taking into consideration the expected changes, the Lisbon Treaty and so forth. He offered his presentation to be added as annex to the minutes.

He expressed the need for ENISA to get in touch with IT vendors and citizens through associations. He highlighted the importance of improving the IT security industry in Europe.

Concerning the WP, he said that ENISA needs to concentrate on priorities and not duplicate work already being done by Member States, taking into consideration the limited budget.

He stated: “The different levels of IT security and infrastructure among the EU member states is a big challenge. There is a need to improve IT security in new member states. It is a added value for the whole of Europe”.

He expressed a desire to improve the elaboration of the WP and its presentation to the Board.

Concerning the relations of ENISA with stakeholders and EU Institutions, he said that ENISA should have a customer-oriented approach and try to understand the needs of its customers.

Concerning organisational matters, he said that he would examine the qualifications of administrative and operational staff in order to see which staff members can be shifted to the operational department. He added that he would try to be fair to all staff. He expressed his openness to comments from the Board with a view to optimizing communication between the Board and the Director.

Finally, the ED invited MB members to encourage their contacts to participate in the NLO group. He expressed the need to have people from all EU countries participating in ENISA projects.

12. Exchange of views between the Board members and the ED

Mr. Pailloux welcomed the new ED and expressed agreement with the points he had made. He also asked for a new governance relationship between the ED and the Board. He stressed the importance of ENISA in the coming years and the need

to improve its image in Europe. He encouraged the use of NLOs as a mean to increase the link between the Member States and ENISA.

Mr. Johanson welcomed a proposal of Mr. Helmbrecht for national experts to work in ENISA projects from a distance.

Mr. Tepandi expressed the hope that ENISA would become more influential in the future.

Mr. Colasanti noted that it was important to recognise that it would be the Council that would decide on the mandate for the future of ENISA, rather than the Management Board.

Mr. De Lange highlighted the need for ENISA to be well linked up with the Member States. He suggested that the Agency should concentrate on:

- Having a good understanding of what is going in the NIS society and not duplicate work already being done.
- Supporting common European goals like in the field of e-government.
- Working closely with industry in order to find appropriate solutions.

Mr. Suba congratulated and expressed his support for the new Director. He offered: 1) to send the new ED a concrete project proposal to improve ENISA visibility, 2) to support the renewal of ENISA's mandate at the Council.

Mr. Rannenber spoke of an ENISA 2.0 and underlined the interest in academia of innovation. He thought ENISA should interact with all relevant communities and invite contribution from all interested parties. He asked that presentations from ENISA experts about their work again be included in MB meetings.

The ED underlined the value of the comments from MB members, and the added value for every country of having trust in the internet and in communication.

Mr. Pailloux noted the importance of transparency, and the need to give clear and precise information to the Board. He suggested that detailed information should be accessible to the Board when requested. He welcomed the idea of informal groups dealing with specific issues and preparatory work due to the big size of the Board. He concluded by saying that the ED should present a clear vision for strategy and impact assessments.

Mr. Veiga welcomed the ED's presentation and specified that ENISA should choose its work and links with stakeholders. ENISA should assess what is the vision and situation of Europe in the area of NIS and build on this a culture of NIS.

Mr. Faber agreed with the term ENISA 2.0 and highlighted that the MB should no longer deal with details in the ENISA work plan but with its strategy in a transparent and cooperative way.

Mr. Bozic agreed with Mr. Faber and expressed his support for a permanent mandate for ENISA. He expressed the wish that the MB be a facilitator rather than an obstacle to the Agency.

Mr. Silicki referred to three elements: strategy, cooperation and the visibility of ENISA. He suggested that the Agency should bring added value to the Member States. He noted that ENISA is doing good work by producing deliverables but more work should be done in regard to their visibility. He recommended that ENISA give importance to communication at all levels in order to improve its visibility. The goal for ENISA should be to become an independent player in the EU.

Mr. Stephanidis agreed with the views expressed by other MB members. He agreed with the term “ENISA 2.0.” and invited all members to actively support the new ED in his challenging task.

13. Any other business

Mr. Johanson invited the MB to the international conference on “Resilient Electronic Communications- A Multi Stakeholder Challenge” organised in association with the Swedish EU presidency and noted that the new ED would give a speech to the conference.

Mr. Veiga and Mr. Pailloux welcomed the work done by the working party of the OECD on NIS and privacy.

The Chair informed the MB that this would be the last meeting with Mr. Colasanti present, and expressed his appreciation of his high level of personal engagement with ENISA and conveyed best wishes for his future on behalf of the Board.


Mr. Garcia Moran also expressed his appreciation of Mr. Colasanti and highlighted the importance of his work for ENISA.

14. Closing of the meeting

The Chair closed the meeting.

It was agreed that the next MB meeting would be held in Athens at the ENISA branch office on 18th March.

Reinhard Posch
Chairman Management Board

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