

Call for Expression of Interest for membership of the Permanent Stakeholders' Group of the European Union Network and Information Security Agency (ENISA)

1. The Executive Director of the European Union Agency for Network and Information Security (ENISA) is opening a call for Expression of Interest for Membership of the Permanent Stakeholders' Group (PSG) to be assigned for a period of two and a half years. According to the Article 12 paragraph 5 of the ENISA Regulation (EU) No 526/2013, the PSG advises the Agency in respect of the performance of its activities. It shall in particular advise the Executive Director on drawing up a proposal for the Agency's annual work programme, and on ensuring the communication with the relevant stakeholders on all issues related to the work programme.
2. This Call invites nationals of the Member States of the European Union and EFTA countries. Appointees will be appointed "ad personam" as experts. This means they neither represent a country, nor a company, but are selected upon the basis of their own specific expertise and personal merits.

The PSG will be composed of up to 33 leading experts from the following areas:

- a. The information and communication technology (ICT) industries, including, e.g. fixed and mobile electronic communications providers, internet service providers, network and information security service providers, hardware and software industries;
- b. Consumer organisations, including, e.g. experts from the finance sector, energy sector or health sector, internet users associations and non-governmental organisations representing consumers;
- c. Academic institutions, including experts in e.g. cryptology, biometrics, risk analyses, network and information security, and electronic process.

In more detail, the future PSG group's composition is planned to be as follows: up to 5 persons from Academia, up to 16 persons from Industry, up to 8 persons from other sectors and institutions and in addition 1 person from the Art 29 Working Party, 1 person from BEREC, 1 person from Consumer Rights and 1 person from Europol. The mandate of the group is described in Article 1 of the Rules regarding the establishment of the PSG¹, which have been decided by the Management Board and are made public on the ENISA web site:

¹ Article 1 of the Rules regarding the establishment of the PSG states: "In accordance with Article 8 paragraph 5 of Regulation (EC) No 460/2004, the Group may advise the Executive Director in the performance of his/her duties, in drawing up a proposal for the Agency's work programme, as well as in ensuring communication with the relevant stakeholders on all issues related to the work programme." The ENISA Management Board Decision of 8/10/2004 on Rules regarding the Establishment and the Operations of the Permanent Stakeholders' Group of the European Network and Information Security Agency – ENISA, is available at <http://www.enisa.europa.eu/about-enisa/structure-organization/psg/files/psgrules/view> and at http://www.enisa.europa.eu/about-enisa/structure-organization/management-board/minutes-decisions-1/decision_02.pdf.

www.enisa.europa.eu.²

3. Applicants should provide the Executive Director with details of their professional experience and level of expertise. These should be in the form of a detailed CV, in English, in European format. A template is available on the Europass web portal: (<http://europass.cedefop.europa.eu/home/hornav/Downloads.csp>).

Applicants should also submit a separate letter of motivation, explaining how they intend to contribute to the mandate of the PSG.

4. Applications should be submitted as soon as possible and not later than the 4th of October. Candidates are invited to submit an application in accordance with the procedure set out in the Call notice on the ENISA website: <http://enisa.europa.eu/about-enisa/structure-organization/psg>. Complete applications should be sent by email to the following address: PSGCall2017@enisa.europa.eu.

Applicants are advised that any application received after this date will not be considered. Only the application sent by email within the deadline will be taken into consideration.

The Agency will give confirmation of receipt. The same address can be used in case of any questions about this call.

The total number of PSG members shall not exceed thirty three (33)³ and, in the assessment of the applications, the Executive Director will take into consideration the following criteria:

Proven abilities and knowledge in the fields relevant to the mandate of the PSG.

Capacity to contribute to issues that relate to the Agency's tasks as mentioned in the Agency's Regulation (EU) No 526/2013.

The ability to cover a wide range of expertise in the field of information and communication technology industries (e.g. telecommunication operators, internet service providers, security service providers, hardware and software industries); service providers, consumer and user organisations (e.g. internet users, corporate users, administrations, public and private service sector organisations); and academic and research (from areas of activity such as cryptography, secure software development, security of distributed systems, identity management and other topics directly related to network and information security).

Experience in the practical application of security concepts in operational environments would constitute an advantage.

² The Rules regarding the establishment of the PSG are based on Article 8, paragraph 2 of Regulation (EC) No 460/2004, which states that "the procedures regarding in particular the number, the composition, the appointment of the members by the Executive Director and the operation of the Group shall be specified in the Agency's internal rules of operation and shall be made public."

³ The current PSG is composed of 10 experts from industry, 5 from consumer organisations, 5 from academia and research and 3 "nominated members" <https://www.enisa.europa.eu/about-enisa/structure-organization/psg/members/psg-2015-2017>

5. An attempt will be made, during the selection of the PSG members, to insure that each of the three identified areas (ICT industries, Academia and Consumer) have a minimum level of representation. Moreover, will be taken into consideration the applicants' relevant experience with in European organizations.
6. The Selection Committee will select applicants and submit those names to the Executive Director to draw a proposal for the Management Board for appointment as members of the PSG.
7. It is strictly forbidden for applicants to make any contact with the Selection Committee, either directly or indirectly.
8. The most suitable candidates, on the basis of the criteria listed in the paragraph 5 will be placed on the reserve list.
9. The reserve list will be valid for a period of two and a half years. It should be noted that inclusion on the reserve lists does not imply any entitlement of appointment as member of the PSG.
10. In accordance with the Rules establishing the PSG, the selected applicants will be appointed ad personam as members of the PSG with a term of office for a period of two and a half years⁴ or until the end of Agency's mandate whichever is the earliest.
11. Travel and subsistence expenses incurred in connection with the activities of the Group will be reimbursed by the Agency in accordance with the provisions in force within the Commission⁵.
12. The list of the members of the Permanent Stakeholders' Group of the European Union Network and Information Security Agency will be published on the Agency's web site and elsewhere, as deemed appropriate.
13. The PSG Meetings are convened and chaired by the Executive Director. The appointed experts will be contacted by the Agency for further information.
14. The Executive Director may call upon applicants not selected to the PSG to advise and provide expertise on ENISA operational activities whenever applicable.

⁴ Article 2 of the Rules establishing the PSG.

⁵ The expert shall be entitled to the reimbursement of travel expenses between the place of residence and the place where the meeting is held on submission of supporting documents, where such reimbursement does not exceed the price of return first class rail ticket (including compulsory travel supplements). If the distance by rail is greater than 400 km or includes a sea crossing, the economy class air fare shall be reimbursed on submission of the ticket.

15. Candidates applying to be considered for inclusion in the PSG hereby agree that by submitting their applications, in case they are appointed to the PSG, they also agree to the publication on the ENISA website their initial Declarations of Conflict of Interest followed by an annual declaration⁶. Applicants are advised that noncompliance with the requirements for Declaration of Conflict of Interest shall deem them to be ineligible to participate in the work of the PSG.

It is required that the Declaration of Interest will include the following:

The persons concerned should fill in declarations of interest statement covering both current and past interests or, if requested, their absence. The reference period for past interests should be for a minimum of 3 years.

Declarations of interest should at least include the following information on all interests that are (or could be perceived as) related to the domain of activity of ENISA:

- Past activities: posts held over the last 3 years in foundations or similar bodies, educational institutions, companies or other organisations (the nature of the post and the name of those bodies should also be indicated); other membership/affiliation or professional activities held over the last 3 years, including services, liberal professions, consulting activities, and relevant public statements.
- Current activities: posts held in foundations or similar bodies, educational institutions, companies or other organisations (the nature of the post and the name of those bodies should also be indicated); other membership/affiliations or professional activities, including services, liberal profession, consulting activities, and relevant public statements.
- Current investments in a commercial entity with an interest in the field of activity of ENISA, including holding of stocks and shares, stock options, equity, bonds, partnership interest in the capital of such undertaking, one of its subsidiaries or a company in the capital of which it has a holding and which amounts to more than 10.000,00 EUR per commercial entity or entitling to a voting right of 5% or more in such commercial entity.
- Any other relevant interests.
- Spouse's/partner's/dependent family members' current activity and financial interests that might entail a risk of conflict of interest.

16. The persons concerned should be responsible for their own declarations.

⁶ There is a conflict of interests where the impartiality and objectivity of a decision, opinion or recommendation of the Agency and/or its bodies, is or might in the public perception be compromised by an interest held by, or entrusted to, and individual working for the Agency.

Please note that having an interest does not necessarily mean having a conflict of interest. In particular, high quality of expertise is by nature based on prior experience. Declaring an interest does therefore not automatically disqualify you or limit your possible participation in the activities of the ENISA.



Data protection

ENISA ensures that applicants' personal data are processed in accordance with the Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regards to the processing of personal data by the Community institutions and bodies and on the free movement of such data (Official Journal of the European Communities, L8 of 12 January 2001). All personal data of the applicants will be stored for a maximum period equal to the duration of the mandate of membership of the PSG selected via this call. After this period the data will be deleted. ENISA does not publish personal data of candidates. Personal data is processed by and accessible to authorised ENISA personnel. Personal data submitted is kept confidential. ENISA is supervised by EDPS, <http://www.edps.europa.eu>. For any further enquiries you may contact the Data Protection Officer at: dataprotection@enisa.europa.eu

