

CCTV MONITORING AT ENISA PREMISES IN ATHENS AND HERAKLION

Record of processing activity	
Title	CCTV monitoring at ENISA premises in Athens and Heraklion
Name and contact details of controller	ENISA, Corporate Support Services Unit (FCL), security.officer@enisa.europa.eu
Name and contact details of DPO	dataprotection@enisa.europa.eu
Name and contact details of Joint Controller	N/A
Name and contact details of processor	- BRINKS security guards as for the online monitoring only and within the building. -ARMAOS security, as for the online monitoring outside working hours and in case of an alarm event.
Purpose of the processing	1. Crime deterrence: CCTV cameras act as a serious deterrent to anyone carrying out illegal activities. 2. Facilitate intrusion detection; improve safety & security of Agency's Staff, assets and information. 3. Preservation of evidence in case of an incident.
Description of data subjects	All ENISA Staff, the Guards and Visitors of the ENISA buildings.
Description of data categories	Identification data: visual recording of face & constitution, date/time of recording.
Time limits (for the erasure of data)	The retention period for the personal data is set at 14 days, for retro-actively investigation of an incident.
Data recipients	Access to data is limited to ENISA security officers and guards. Videos and images may be disclosed to law-enforcement authorities and/or EU security services in case of an incident.
Transfers to third countries	N/A
Security measures - General description	Limited access to CCTV footage; strict access control policy; processing is isolated/protected equipment.
Privacy statement	Information available for all ENISA staff and visitors; pictograms at ENISA buildings.

